EMERGENCY MEDICAL SERVICES AUTHORITY – A Public Trust
Board of Trustees Meeting
Wednesday, June 22, 2011
EMSA Corporate Offices
1111 Classen Dr., OKC, OK 73103
1417 N. Lansing Ave., Tulsa, OK 74106

NOTICE AND REVISED AGENDA for the meeting of the Board of Trustees of the Emergency Medical Services Authority, a Public Trust, was posted June 20, 2011 in the offices of the City Clerk of Oklahoma City at 4:23 pm, and with the City Clerk of the City of Tulsa on June 20, 2011 at 4:08 pm, more than 24 hours prior to the time set for the meeting.

A quorum was present. The meeting was called to order at 1:01 p.m. by Dr. Jim Griffin.

TRUSTEES PRESENT

Mr. Gary Marrs
Dr. Jim Griffin
Mr. Larry Stevens
Mr. Clay Bird
Ms. Lillian Perryman
Dr. Tyree Seals

OTHERS PRESENT

Steve Williamson, EMSA
Kent Torrence, EMSA
Angie Lehman, EMSA
Ann Laur, EMSA
Frank Gresh, EMSA
Kelli Bruer, EMSA
Tracy Johnson, EMSA
Stephen Dean, Paramedics Plus
Lara O'Leary, Paramedics Plus
Doug Dowler, City of Oklahoma City
Tina Wells, Schnake/Turnbo/Frank

TRUSTEES ABSENT

Mr. Joe Hodges, Dr. James Rodgers, Mr. Phil Morgans, Dr. Jeff Goodloe, Dr. Ed Shadid

CONSENT AGENDA

1. Approval of Regular Board Minutes of May 25, 2011

Upon motion made by Mr. Marrs and seconded by Ms. Perryman, the Board of Trustees voted to approve the Consent Agenda as presented.

AYE: Mr. Gary Marrs, Mr. Larry Stevens, Dr. Jim Griffin, Mr. Clay Bird, Ms. Lillian Perryman, Dr. Tyree Seals

NAY: None

ABSTENTION: None

ABSENT: Mr. Joe Hodges, Dr. James Rodgers, Mr. Phil Morgans, Dr. Ed Shadid

REGULAR AGENDA

1. Chairman's Report

None.

2. Chief Financial Officer's Report

Mr. Kent Torrence presented an overview of the financial statements for the eleven months ending May 31, 2011. The Eastern Division had a YTD net profit of $188 thousand compared to a budgeted net loss of $1,540 thousand. The Western Division had a YTD net loss of $5,188 thousand compared to a budgeted net loss of $6,870 thousand. The YTD collection rate for the Eastern Division was 66.0% compared to a budgeted collection rate of 63.0%. The YTD collection rate for the Western Division was 66.0% compared to a budgeted collection rate of 63.0%. The Eastern Division had 1,319 more emergency transports than budgeted YTD, and 407 less non-emergency transports than budgeted. The Western Division had 3,928 more emergency transports than budgeted YTD, and 1,526 less non-emergency transports than budgeted.

3. Approval of Fiscal Year 2012 Annual Budget

Mr. Torrence presented an overview of the Fiscal Year 2012 Annual Budget. He stated the Audit Committee, consisting of Mr. Gary Marrs, Dr. James Griffin and Mr. Joe Hodges, reviewed the budget, discussed it with the management of EMSA, and agreed to accept it.

Upon motion made by Ms. Perryman and seconded by Mr. Marrs, the Board of Trustees voted to approve the Fiscal Year 2012 Budget.

AYE: Ms. Lillian Perryman, Dr. James Griffin, Dr. Tyree Seals, Mr. Clay Bird, Mr. Gary Marrs, Mr. Larry Stevens

NAY: None

ABSTENTION: None

ABSENT: Mr. Joe Hodges, Dr. James Rodgers, Mr. Phil Morgans, Dr. Ed Shadid

4. Donation of Two EMSA Ambulance Units to the Oklahoma Highway Patrol

The Oklahoma State Department of Public Safety contacted Mr. Williamson on June 13, 2011, outlining a need for EMS units as support vehicles for the Oklahoma Highway Patrol special operations teams.

Mr. Williamson is in full support of donating two of EMSA's units for this purpose. The Oklahoma Highway Patrol has done much to support and protect EMSA and its medics through the years, and Mr. Williamson is honored to be able to make this donation to the OHP.

Upon motion made by Mr. Stevens and seconded by Ms. Perryman, the Board of Trustees voted to approve the Donation of Two EMSA Ambulance Units to the Oklahoma Highway Patrol.

AYE: Ms. Lillian Perryman, Dr. James Griffin, Dr. Tyree Seals, Mr. Clay Bird, Mr. Gary Marrs, Mr. Larry Stevens

NAY: None

ABSTENTION: None

ABSENT: Mr. Joe Hodges, Dr. James Rodgers, Mr. Phil Morgans, Dr. Ed Shadid

5. President's Report

Mr. Williamson reviewed the compliance reports for the month of May, 2011. Response times for the eastern division were compliant in all divisions with the exception of Priority 4 calls, which is a non-emergency category. Response times for the western division were compliant in Priority 1 and 2 categories, and were at 88% in the Priority 3 category, a non-emergency category. There were no responses in the Priority 4 category, also a non-emergency category. There were no areas of discrimination in either division.

Mr. Williamson informed the Board that EMSA is scheduled to make a presentation to Mayor Bartlett on June 28 to provide an overview of EMSA's system. The presentation was requested by the Mayor to allow him to gather facts and information to aid him in determining if it is in the interest of the citizens of Tulsa to conduct a thorough analysis and decision process for the upcoming Window of Opportunity. It will be the Mayor's decision in Tulsa to determine whether or not to continue with the Trust.

There will be a similar meeting at a workshop in July with the Oklahoma City Council.

6. Medical Director's Report

Dr. Goodloe is attending the 2011 National Urban Area Security Initiative and Homeland Security Conference in San Francisco. He has submitted a report for the Board to read in his absence.

7. New Business – Professional Services Agreement Between OKC & EMSA

Mr. Williamson requested approval regarding the signed Professional Services Agreements Between the City of Oklahoma City and EMSA, whereby Utility Customers may participate in the Medical Services Program and make payment through the City of Oklahoma City, as the Utility Customer's paying agent, to EMSA through monthly installments on their City utility bill.

Upon motion made by Mr. Stevens and seconded by Mr. Marrs, the Board of Trustees voted to approve the Professional Services Agreement Between Oklahoma City & EMSA.

AYE: Dr. James Griffin, Dr. Tyree Seals, Ms. Lillian Perryman, Mr. Clay Bird, Mr. Gary Marrs, Mr. Larry Stevens

NAY: None

ABSTENTION: None

ABSENT: Mr. Joe Hodges, Dr. James Rodgers, Mr. Phil Morgans, Dr. Ed Shadid

8. Trustees' Reports

None.

9. Next Regular Meeting

The next meeting of the EMSA Board of Trustees will be on Wednesday, July 27, 2011 at 1:00 pm via video conference at the EMSA Administrative Offices, 1111 Classen Drive, Oklahoma City (Western Division) and 1417 N. Lansing Ave., Tulsa, OK (Eastern Division).

10. Adjourn

The meeting was adjourned at 1:27 pm.

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Ann C. Laur, Secretary Date: