



**EMERGENCY MEDICAL SERVICES AUTHORITY – A PUBLIC TRUST**

**Regular Board of Trustees Meeting**

**February 22, 2023, at 1:00 p.m. via Teleconference**

1417 N Lansing Avenue, Tulsa, OK 74106

6205 S. Sooner Road, OKC OK 73135

**Board of Trustee Meeting Minutes:**

**NOTICE AND AGENDA** for the Regular Meeting of the Board of Trustees for the Emergency Medical Services Authority, a Public Trust, were filed on February 20, 2023, at 2:28 p.m. with the offices of the City Clerk of Tulsa and with the City Clerk of Oklahoma City on February 21, 2023, at 2:30 p.m., 24 hours prior to the time set for the meeting.

**Trustees Present:**

Chief Michael Baker  
Dr. Jeffrey Goodloe  
Chief Richard Kelley  
Allison Petersen  
Tammy Powell  
Scot Rigby  
Jan Slater  
Scott Vaughn  
Chief Bryan Wood  
Wiley Williams

**Others Present:**

Johna Easley, EMSA  
Frank Gresh, EMSA  
Lora Conger, EMSA  
Adam Paluka, EMSA  
Sonia Coleman, EMSA  
Christopher Jenkins, EMSA  
Tisha Downer, EMSA  
James Davis, EMSA  
Michael Cunningham, EMSA  
Michael Parrish, EMSA  
Kris Koepsel, Riggs Abney  
Jim Orbison, Riggs Abney  
Carl Cobb, OKCFD

**Trustees Absent:**

Phil Lakin - Excused

**EMERGENCY MEDICAL SERVICES AUTHORITY  
Board of Trustees Meeting  
February 22, 2023**

A quorum was present, and the meeting was called to order at 1:05 p.m. by Chairman Wiley Williams.

**CONSENT AGENDA**

1. Approval of Board Minutes from the EMSA Board of Trustees Regular Meeting dated December 14, 2022.

A motion was made by Chief Kelley and seconded by Ms. Slater to accept the December 14, 2022, EMSA Board of Trustees Meeting Minutes.

AYE: Chief Baker, Chief Kelley, Ms. Powell, Ms. Slater, Mr. Vaughn, Mr. Williams, Chief Wood

NAY: None

ABSENT: Councilor Lakin, Ms. Petersen, Mr. Rigby

The motion is passed.

**REGULAR AGENDA**

1. **Chairman's Report-** Wiley Williams, Chairman of the Board– Mr. Williams told the Board that after talking with Ms. Easley, he learned the Priority 1 Response Time Compliance as of January 2023 has improved to 83%. That is a 38-percentage point improvement from the low point of 45%. He also told the Board that Board Members have been invited to participate in EMSA's strategic planning process, and all but two Board Members have conducted interviews. He encouraged those who had not completed their interviews to do that as soon as possible. Finally, he congratulated Ms. Easley on being named one of Oklahoma's Most Admired CEOs by the Journal Record. Ms. Easley thanked Mr. Williams and said he work reflects the work of EMSA's Senior Leadership Team.
2. **Ratification and approval of purchase of 32 LIKEPAK 15 cardiac monitors from Stryker Medical for \$1,050,804.48** – Frank Gresh, Interim Chief Operating Officer – Mr. Gresh said this item was planned for approval in January, but as that meeting was cancelled, EMSA purchased these items in accordance with its purchasing policy and is now asking for Board ratification of that purchase. He said this purchase of cardiac monitors is needed with more units now working in the EMSA system.

A motion was made by Ms. Powell and seconded by Ms. Slater to ratify and approve the purchase of 32 LIKEPAK 15 cardiac monitors from Stryker Medical for \$1,050,804.48

**EMERGENCY MEDICAL SERVICES AUTHORITY**

**Board of Trustees Meeting**

**February 22, 2023**

AYE: Chief Baker, Chief Kelley, Ms. Powell, Ms. Slater, Mr. Vaughn, Mr. Williams, Chief Wood

NAY: None

ABSENT: Councilor Lakin, Ms. Petersen, Mr. Rigby

The motion is passed.

- 3. Ratification and approval of purchase of 20 Stryker PowerPro 2 stretchers from Stryker Medical for \$629,285.80 – Frank Gresh, Interim Chief Operating Officer –** Mr. Gresh said this item was planned for approval in January, but as that meeting was cancelled, EMSA purchased these items in accordance with its purchasing policy and is now asking for Board ratification of that purchase. He said this purchase of PowerPro 2 stretchers is needed because of the age of its current supply of stretchers.

A motion was made by Ms. Slater and seconded by Ms. Powell to ratify and approve the purchase of 20 Stryker PowerPro 2 stretchers from Stryker Medical for \$629,285.80.

AYE: Chief Baker, Chief Kelley, Ms. Powell, Ms. Slater, Mr. Vaughn, Mr. Williams, Chief Wood

NAY: None

ABSENT: Councilor Lakin, Ms. Petersen, Mr. Rigby

The motion is passed.

**4. President's Report-**

- a. Operational Compliance Report-** Frank Gresh, Interim Chief Operations Officer– Mr. Gresh presented the Response Time Compliance Summary for January 2023 to the Board. Mr. Gresh reported the Eastern Division Beneficiary jurisdictions were compliant for Priority 1, 2, and 4 calls, but out of compliance for Priority 3 calls. In the Eastern Division Non-beneficiary jurisdictions, compliance was not met in Priority 1 and 2 calls. There was 10% compliance in Priority 3 and 4 calls. The Western Division Beneficiary jurisdictions showed marked improvement in Priority 1 compliance at 83%, and Priority 2 calls were in compliance. Priority 3 calls were out of compliance and Priority 4 calls in the West were in compliance. The Western Division Non-beneficiary jurisdictions were not in compliance on Priority 1, and 2 calls. Mr. Gresh noted the significant improvement in the Western Division compliance numbers even while transport volume in the Western Division continues to show a significant increase. Ms. Powell asked what is driving this volume increase, and Mr. Gresh said it is several factors, but the overall health of Oklahomans

**EMERGENCY MEDICAL SERVICES AUTHORITY**

**Board of Trustees Meeting**

**February 22, 2023**

and lack of proactive primary care may be a prime mitigating factor. Volume increases have been observed across all levels of calls. Ms. Slater asked about staffing, and Mr. Gresh and Ms. Easley said they would have more headcount information at the next Board meeting.

**\*\*\* Ms. Petersen and Mr. Rigby arrived at 1:16 p.m.\*\*\***

- b. Financial Update**— Lora Conger, Chief Financial Officer - Ms. Conger presented current financial information to the Board based on the current budget, not the budget to be approved by Trustees during this meeting. Year-to-Date net patient revenue has a positive variance due to better-than-expected reimbursements, receipt of Medicaid cost report monies, and a more current AR. Largest variances in operating expenses are due to salary and wages and supplies – primarily due to contracted 9-1-1 paramedics who entered the Western Division in late 2022.

- a. Approval of Revised FY23 Budget**- Ms. Conger presented the revised FY23 budget to Board Members for approval. She told Trustees that this revision was driven by the record-breaking volume observed in both divisions and the use of contracted paramedics in the Western Division. Additionally, there are market adjustments for wage improvements for high volume positions. Ms. Conger said this budget revision comes with a recommendation for approval from the Finance Committee.

A motion was made by Ms. Slater and seconded by Ms. Petersen to approve the FY23 revised budget.

AYE: Chief Baker, Chief Kelley, Ms. Petersen, Ms. Powell, Mr. Rigby, Ms. Slater, Mr. Vaughn, Mr. Williams, Chief Wood

NAY: None

ABSENT: Councilor Lakin

The motion is passed.

- c. Key Performance Indicators Report** – Adam Paluka, Chief Public Affairs Officer – Mr. Paluka presented the KPIs for January 2023. Mr. Paluka said he and Mr. Gresh have met with EMS Survey team to restart patient satisfaction surveys, and it is his hope those can be restarted in the first quarter of 2023. He also said there is some proactive community outreach to get EMSA at those events, noting many more events on the calendar than in years past. Paluka said one positive media in story was done in conjunction with Tulsa Fire. A firefighter and his son who works as an EMSA EMT worked together on a cardiac arrest call of a special needs adult. Mr. Paluka also said on March 7<sup>th</sup>, the EMSA Advantage

**EMERGENCY MEDICAL SERVICES AUTHORITY**

**Board of Trustees Meeting**

**February 22, 2023**

program would be featured on KOTV's Employ Oklahoma special to generate more applications to the EMT school.

- d. President Commentary-** Johna Easley, Interim Chief Executive Officer – Ms. Easley shared data related to response time compliance and record volume across the EMSA system. She talked about initiatives to optimize the organization including internal process improvement meetings, organizational strategic planning, and meet and greets with legislators.
- 5. Chief Medical Officer's Report-** Dr. Jeffrey Goodloe, Chief Medical Officer – Dr. Goodloe shared an update of the Office of the Medical Director activities with the Board including whole blood administration in the Western Division, with hopes to bring whole blood to the Eastern Division soon. OMD and EMSA officials recently hosted a media conference announcing the launch of whole blood in conjunction with Our Blood Institute, OU Health, and the Oklahoma City Fire Department. Dr. Goodloe also talked the positive benefits he's seen from EMSA adding Best Practice Paramedics working in the Western Division. He said EMSA was ahead of the curve in us contracted medics, and many other services are considering this option. Ms. Slater asked if the percentage of cancelled calls changes year-over-year, and Dr. Goodloe said EMSA usually stays at or around 70-73%.
- 6. New Business –** Mr. Rigby asked about the Tulsa City Council Working Group looking at EMSA and pre-hospital healthcare. Johna said EMSA would like to be included in these discussions, but deferred to Chief Baker, as he is a member of the working group. Chief Baker said it has been a gathering of information so far, and some discussions about mental health. Mr. Rigby also discussed a transport in Edmond that resulted in a citizen complaint. Ms. Easley said EMSA would investigate this as soon as EMSA gets the call information so the complaint can be properly investigated.
- 7. Trustees' Reports –** No Trustees' Report.

**\*\*\* Ms. Powell left the meeting at 2:12 p.m.\*\*\***
- 8. Next Meeting –** Wednesday, March 29<sup>th</sup>, 2023, at 11:00 a.m. – Special Meeting, Hampton Inn & Suites Stroud
- 9. Adjourn –** The meeting was adjourned by Mr. Williams at 2:17 p.m.

---

Adam Paluka, Assistant Secretary

---

Date